


Donor Choice Application FAQ's

1. When this recording be available?
 - a. No later than Friday September 23, 2022 at <https://www.auw.org/donor-choice-application>, under Information Sessions.
2. For Certifications, #2 - how do you obtain the list of exemptions?
 - a. Exemption #1: A duly organized religious corporation, institution or society that is exempt from filing Form 990 with the Internal Revenue Service under IRC §§6033(a)(3)(A)(i) and (iii) and 6033(a)(3)(C)(i).
 - b. Exemption #2: A parent-teacher association.
 - c. Exemption #3: An educational institution that is licensed or accredited by any of the following organizations: Hawaii Council of Private Schools, Hawaii Association of Independent Schools, Western Association of Schools and Colleges, Middle States Association of Colleges and Schools, New England Association of Schools and Colleges, North Central Association of Schools and Colleges, Northwest Association of Schools and Colleges, Southern Association of Schools and Colleges, & The National Association for the Education of Young Children.
 - d. Exemption #4: An organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code that has an established identity with and expressly authorized by one of the foregoing accredited educational institutions. Note: This exemption applies only to organizations that primarily solicit contributions from parents, alumni, students, and faculty of the educational institution.
 - e. Exemption #5: A nonprofit hospital licensed by the State or any similar provision of the laws of any other state.
 - f. Exemption #6: A corporation established by act of Congress that is required by federal law to submit to Congress annual reports, fully audited by the United States Department of Defense, of its activities. If your agency is exempt from registering with the Attorney General's Office please upload a copy of the exemption letter.
 - g. Exemption #7: An agency of Hawaii, another state or the federal government.
 - h. Exemption #8: A charitable organization that normally receives less than \$25,000 in contributions annually, if the organization does not compensate any professional solicitor or professional fundraising counsel.
3. Is an agency able to export all the questions?
 - a. Yes, the entire application or sections of the application can be exported into a PDF using the VIEW PRINTABLE VERSION Printer Icon on the bottom right of each section page or on the mid right of the overview page.

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4. Are we able to take multiple days (save as we go) to fill out or do we need to complete in one go?
 - a. All applications can be completed over several days, we would advise partners to ensure they are saving after all edits, ensuring to mark sections as completed once they are completed and to make sure to submit prior to October 14th at 4pm.

5. If agency uses a contracted bookkeeper, and no internal policies, is that adequate?
 - a. Yes, this section is optional and not a part of the Financial Review Committee Evaluation. If you do not complete the narrative portion enter NA.
6. If Agency Form 990 and Audit match, but the years are off on each document for example, 2021 or 2020 should we still use those forms?
 - a. Yes, please make sure to communicate an explanation in the Financial Update section detailing why the years do not correspond.
7. For the authorized agent signature, do we type in the actual name, or do you require an actual uploaded written signature?
 - a. Type in the name and title of the authorized agency submitting the application.
8. Why did you move the date up the October? And will that continue?
 - a. The date was moved up in consideration of the work load the network of nonprofits acquire during the holiday time frame. We hope the earlier processes continues and assists our partners in more timely completion.